Behavioral Health is Essential To Health

Prevention Works

Treatment is Effective

People Recover
FFR AND CARRYOVER

GLS/NSSP Webinar
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Due within 90 days after the end of the budget period.
- December 30, 2016

Cumulative reporting
- Cohort 9: Years 1 + 2
- Cohort 10: Year 1

Resource box: CMHSFFR@samhsa.gov

Guidance: http://www.samhsa.gov/grants/grants-management/reporting-requirements

Submit a signed and dated FFR
**Intent to carryover:** Recipients may carryover an unobligated balance (UOB) of funds of up to **10 percent of the total federal share authorized for the current budget period** without prior approval.

For example – In Year 2, the total authorized amount is $500,000. The recipient reports an unobligated balance of $100,000 on the Year 1 Federal Financial Report. The recipient can carryover up to $50,000 of the $100,000 UOB. ($500,000 \times 10\% = $50,000)

- Report carryover intent in the Remarks section of the Federal Financial Report for the prior year (ex. Year 1 FFR)
- Report actual carryover in the Remarks section of the Federal Financial Report for the current year (ex. Year 2 FFR)

DGM will not issue a revised NoA to approve the use of this expanded authority.
CARRYOVER:
FORMAL REQUEST, >10%

- **Formal carryover**: Requests to carryover more than 10 percent; requests from recipients designated on high-risk status
  
  For example – In Year 2, the total authorized amount is $500,000. The recipient reports an unobligated balance of $100,000 in the Year 1 Federal Financial Report. If the proposed carryover amount is more than $50,000, the recipient must submit a formal request for the entire amount.

- **Request should include**:
  - Explanation of why funds were not used in previous year
  - Programmatic justification and timeline for proposed carryover activities
  - Detailed budget and budget narrative presented by budget cost categories

- **You can only use one of the carryover options**
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