# Jumpstarting Your Garrett Lee Smith Campus Suicide Prevention Grant Cohort 14

February 3, 2020, 1:00 – 2:30 pm Eastern Time

Substance Abuse and Mental Health Services Administration (SAMHSA)

Suicide Prevention Resource Center (SPRC)

*If you are experiencing technical difficulties, please go to: http://www.livemeeting.com/ask or call 866.493.2825 (toll free in the US)*

**Dial-in Number: 1-800-619-3395**
**Audience passcode: 8055262**

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# WebX Support

**WebEx Required Download:**

To use WebEx for your operator-assisted conferences, presenters and participants alike must have the WebEx Event Manager installed prior to joining. To download the Event Manager, see the instructions on the WebEx Downloads page.

**Press *0 on your phone for immediate assistance**

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# Agenda

- **Welcome to the Garrett Lee Smith Community**
- **Introduction SPRC**
- **Introduction to Grants Management**
- **Setting Up Your Account**
- **Notice of Award**
- **Continuation/Carryover Funding**
- **Special Terms and Conditions**
- **Budget Monitoring**
- **Reporting Requirements**
- **Resources**
- **Next Steps**

# Your SAMHSA Campus Government Project Officers

**Rosalyn Blogier, LCSW-C**
Campus Team Coordinator
Rosalyn.Blogier@samhsa.hhs.gov
240-276-1842

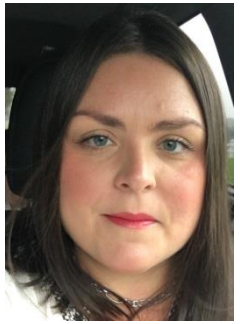
**Cohort 14 Assignments:**

Mississippi State University
Notre Dame College of Ohio
SUNY Oswego
Touro University of Nevada
University of Akron
University of Tennessee Chattanooga
University of Tennessee Martin

**Portland Ridley**
Portland Ridley@samhsa.hhs.gov
240-276-1848

**Cohort 14 Assignments:**

Housatonic Community College
Indian River State College
Oregon State University
Pensacola State College
Purdue University
University of Rhode Island



**Jennifer Cappella, MPA**
Jennifer.Cappella@samhsa.hhs.gov
240-276-1857

Fort Hayes State University
Southern Arkansas University
University of Arkansas at Little Rock

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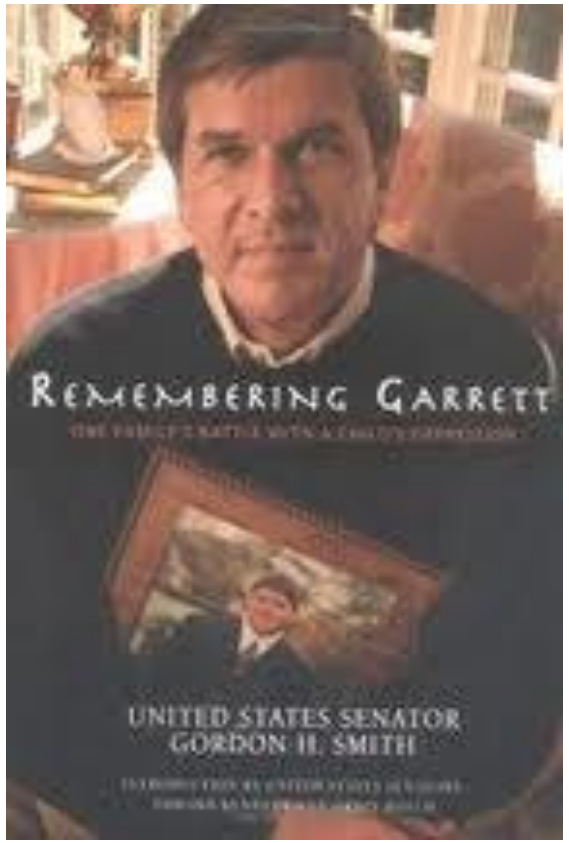
# Garrett Lee Smith Memorial Act (GLS)




- **GLS Campus Suicide Prevention Grant Program**
- **GLS State & Tribal Youth Suicide Prevention Grant Program**
- **Suicide Prevention Resource Center (SPRC)**

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# GLS Campus Suicide Prevention Program

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# Active GLS Campus Grantees

**Alabama**
- University of South Alabama

**Arizona**
- University of Arizona

**Arkansas**
- Southern Arkansas University
- University Of Arkansas At Little Rock

**California**
- Azusa Pacific University
- California State University
- Feather River Community College
- Humboldt State University
- Monterey Bay
- National University
- Pomona College
- San Jose State University

**Colorado**
- Community College of Aurora
- University of Colorado-Denver

**Connecticut**
- Central Connecticut State University
- Connecticut College
- Housatonic Community College

**Florida**
- College of Central Florida
- Indian River State College
- Miami-Dade College
- Pensacola State College
- Rollins College
- St. Petersburg College
- University of Central Florida
- Valencia College

**Georgia**
- Clark Atlanta University

**Hawaii**
- University of Hawaii at Hilo

**Iowa**
- Iowa State University of Science and Technology
- University of Northern Iowa

**Idaho**
- Boise State University

**Illinois**
- National-Louis University
- Northern Illinois University
- Southern Illinois University

**Indiana**
- Purdue University
- Valparaiso University

# Active GLS Campus Grantees

**Kansas**
- Fort Hays State University
- University of Kansas

**Kentucky**
- Eastern Kentucky University
- Gateway Community College

**Maryland**
- Johns Hopkins University

**Michigan**
- Grand Rapids Community College
- University of Michigan
- Wayne State University

**Minnesota**
- Carleton College
- Metropolitan State University

**Mississippi**
- Mississippi State University

Missouri

**Missouri**
- Northwest Missouri State University

**Nebraska**
- University of Nebraska-Lincoln

**North Carolina**
- East Carolina University
- North Carolina Agriculture and Technical State University
- North Carolina Central University
- Pfeiffer University
- University of North Carolina-Chapel Hill

**Nebraska**
- Southeast Community College

**Nevada**
- Touro University Of Nevada

**New Jersey**
- Monmouth University
- Montclair State University

**New York**
- Molloy College
- State University of New York Albany
- St. John's University
- SUNY Oswego
- SUNY Stony Brook

**Ohio**
- Cleveland State University
- Columbus State Community College
- Kent State University
- Notre Dame College of Ohio
- Ohio Northern University
- University Of Akron

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# Active GLS Campus Grantees Cont.

**Oklahoma**
- College of Muscogee Nation
- East Central University

**Oregon**
- Oregon State University
- University of Oregon
- Western Oregon University

**Pennsylvania**
- Gettysburg College
- La Salle University

**Rhode Island**
- Providence College
- University of Rhode Island

**South Carolina**
- University of South Carolina-Columbia

**Tennessee**
- University of the South
- University Of Tennessee Chattanooga
- University Of Tennessee Martin

**Texas**
- Texas A&M University College Station
- Texas A&M University Corpus Christi
- Texas Christian University
- University of North Texas-Dallas
- University of Texas Rio Grande Valley
- University of Texas San Antonio

**Utah**
- Weber State University

**Virginia**
- Old Dominion University

**Washington**
- Washington State University

**Wisconsin**
- University of Wisconsin Eau Claire
- Milwaukee Area Technical College

**West Virginia**
- Bluefield State College
- Marshall University

**Wyoming**
- University of Wyoming

# GLS Campus Suicide Prevention: Cohort 14

Fort Hays State University
Housatonic Community College
Indian River State College
Mississippi State University
Notre Dame College of Ohio
Oregon State University
Pensacola State College
Purdue University
Southern Arkansas University
SUNY Oswego
Touro University Of Nevada
University Of Akron
University Of Arkansas At Little Rock
University of Rhode Island
University Of Tennessee Chattanooga
University Of Tennessee Martin

# Active State & Tribal Grantees

**State Grantees**

- Alabama
- Colorado
- Connecticut
- Georgia
- Maine
- Mariana Islands
- Massachusetts
- Michigan
- Minnesota
- Mississippi
- Missouri
- Montana
- Nebraska
- New Mexico
- New York
- Ohio
- Oregon
- Pennsylvania
- South Carolina
- Texas
- Utah
- Virginia

**Tribal Grantees**

- Cherokee Nation
- Choctaw Nation Oklahoma
- Confederated Salish And Kootenai Tribes
- Fairbanks Native Association
- Great Plains Tribal Chairmen's Hlth Br
- Johns Hopkins University White Mountain Apache
- Kawerak, Inc.
- Match-E-Be-Nash-She-Wish Band Of Pottawatomi Indians We Walk Together
- Mississippi Band Of Choctaw Indians
- Muscogee Creek Nation
- Native American Development Corporation
- Native Americans For Community Action, Inc.
- Native American Health Center, Inc.
- NDN Rehab Association of the Northwest
- Northwest Portland Area Indian Hlth Bd
- Pascua Yaqui Tribe
- Pueblo Of San Felipe
- Riverside-San Bernardino County Ind Hlth
- Rosebud Sioux Tribe Wiconi Wakan
- Sacramento Native American Health Center, Inc.
- Saint Regis Mohawk Tribe
- Southcentral Foundation
- Tanana Chiefs Conference, Inc.
- Tribes & Banks of the Yakama Nation
- Tule River Indian Health Center, Inc.
- Two Feathers Native American Families Services
- Wabanaki Health And Wellness
- Wichita and Affiliated Tribe

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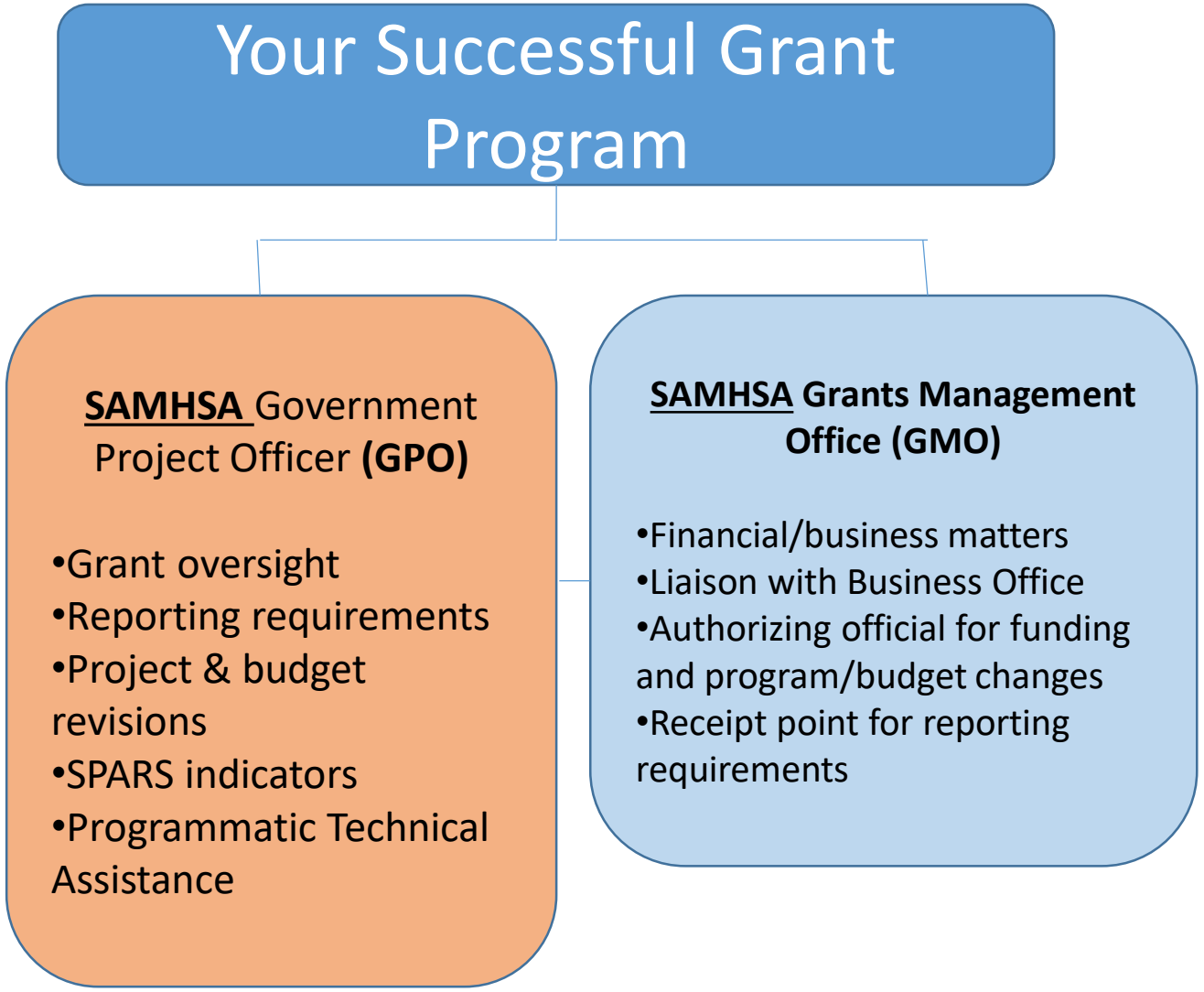
# Meet Your Support Team



# Role of Your SAMHSA Government Project Officer (GPO)

- Serve as Primary Contact for your grant
- Monitor activities and progress of the project
- Provide programmatic technical assistance
- Review requests for changes to the project
- Help navigate the Federal system and your Federal team
- Assist with, review and approve submissions for Standard and Special Terms and Conditions
- Review required reports and provide feedback.
- Share announcements
- Overseeing and approving SPARS goals and quarterly data submission

# Role of SAMHSA Grants Management Officer (GMO)


**Ernest Stevens**

ernest.stevens@samhsa.hhs.gov

phone: 240-276-0631


- Serves as Primary Contact for your Financial or Business Office
- Responsible for all business/financial matters
- Enforces grants administration policies & regulations
- Authorizes approval  to issue funds, carry over monies &  no- cost extensions
- Coordinates with SAMHSA GPO

# Elimination of Evaluation Requirement

**Cohort 14 will NOT be required to participate in the National Outcomes Evaluation.**

# Suicide Prevention Resource Center

**Bonnie Lipton**
Senior Prevention Specialist
Grantee and State Initiatives Team
blipton@edc.org
617-618-2472

SPRC

*If you are experiencing technical difficulties, please go to: http://www.livemeeting.com/ask or call 866.493.2825 (toll free in the US)*

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# What is SPRC?

- ✓ National Resource Center
- ✓ Consultation and support for SAMHSA Grantees
- ✓ Health and Behavioral Health settings
- ✓ National Action Alliance for Suicide Prevention

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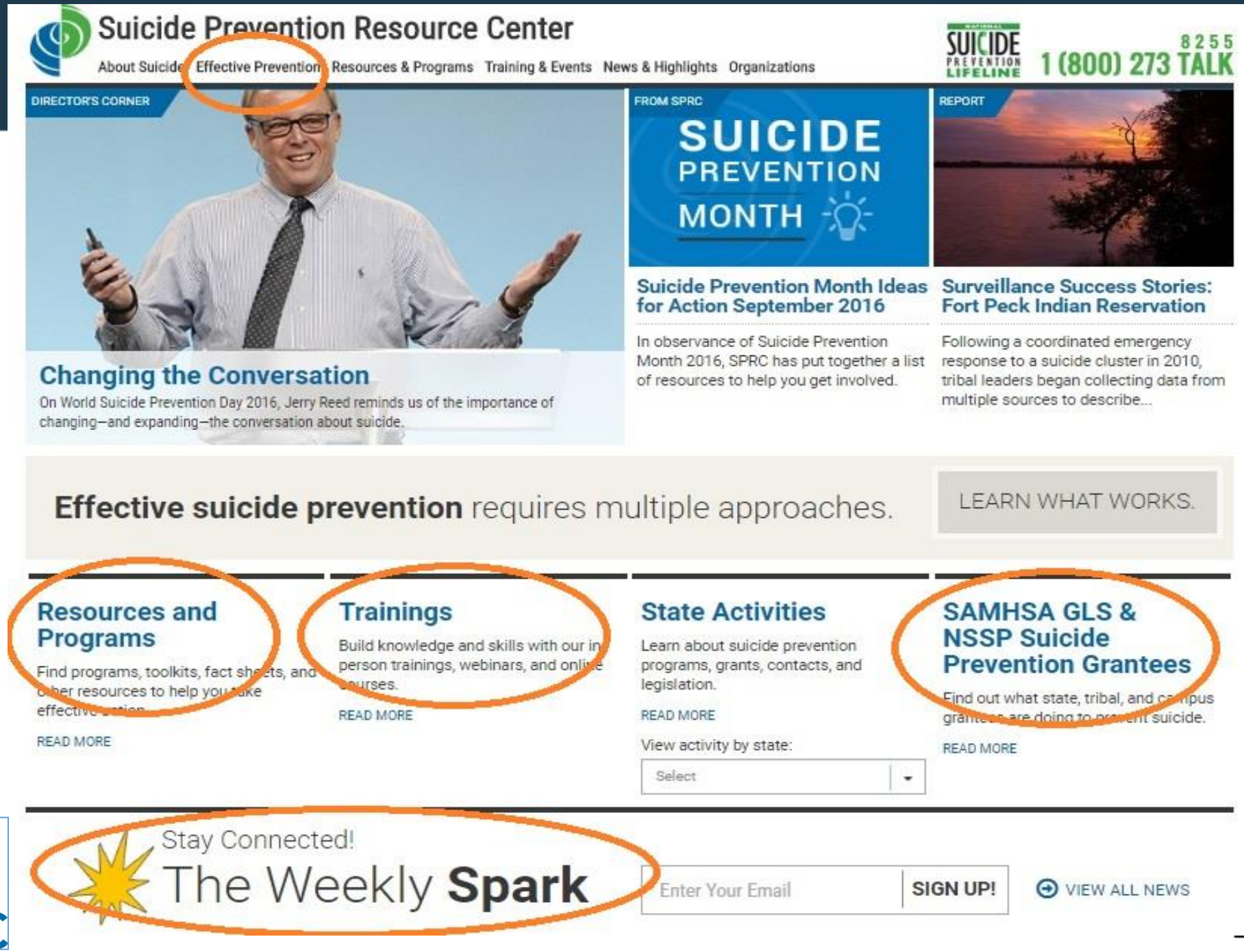


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# www.sprc.org

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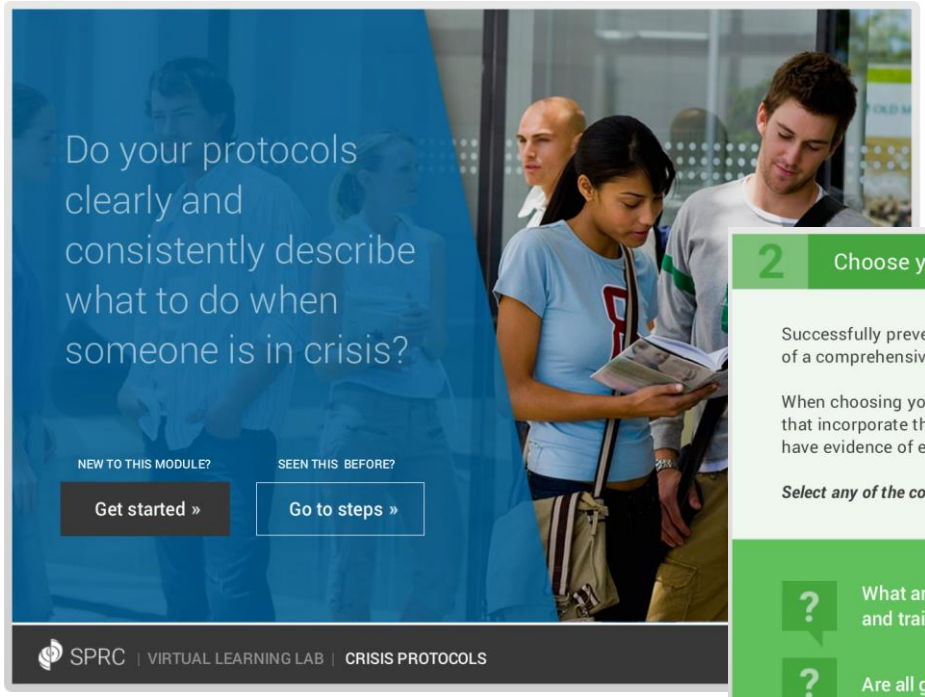
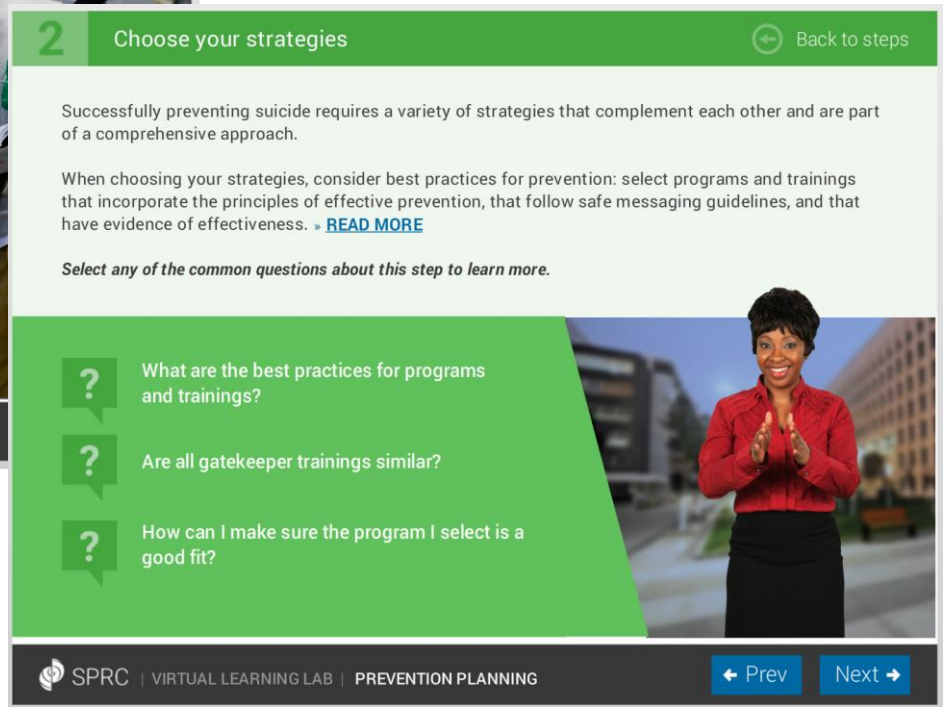
# Virtual Learning Lab: Campus Suicide Prevention

**4 Modules:**

- ✓ Collaboration
- ✓ Crisis Protocols
- ✓ Mental Health Resources
- ✓ Prevention Planning




http://go.edc.org/VLL

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# SPRC Services for Grantees

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# Your Support Team: SPRC Prevention Specialists

**Julie Ebin, EdM**

Manager, Special Initiatives

Jebin@edc.org

781-867-9124

Cohort 14 Assignments:

- Purdue University Fort Wayne

**Shawna Hite-Jones**

Sr. Prevention Specialist

sdhite-jones@edc.org

617-618-2701

Cohort 14 Assignments:

- Fort Hays State University
- Southern Arkansas University
- University Of Akron
- University Of Arkansas At Little Rock

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# Your Support Team: SPRC Prevention Specialists

**Rachael Kenter, MPH**

Prevention Specialist

Rkenter@edc.org

781-867-9124

Cohort 14 Assignments:

- Indian River State College
- Pensacola State College
- Touro University of Nevada

**Bonnie Lipton, MPH**

Sr. Prevention Specialist

blipton@edc.org

617-618-2472

Cohort 14 Assignments:

- Mississippi State University
- University of Rhode Island
- University of Tennessee--Martin

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# Your Support Team: SPRC Prevention Specialists

**Amy Loudermilk, MSW**
Mgr., Grantee & State Initiatives
aloudermilk@edc.org
202-572-3742

Cohort 14 Assignments:

- Housatonic Community College

**Kerri Nickerson, LCSW, MPH**
Dir., Grantee & State Initiatives
knickerson@edc.org
617-618-2738

Cohort 14 Assignments:

- SUNY Oswego
- University of Tennessee--Chattanooga

**Adam Swanson, MPP**
Sr. Prevention Specialist
aswanson@edc.org
651-247-7035

Cohort 14 Assignments:

- Notre Dame College of Ohio
- Oregon State University

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# Questions?

# Notice of Award (NOA)

**Official document that issues and awards funding for each budget year**

See your NOA for:

- Your SAMHSA Grant Number (SM12345)
- Award Amount & Budget/Project Period
- Allowable & non-allowable activities, regulations, & restrictions
- Reporting Requirements
- Standard & Special Terms & Conditions of award

***NOAs are sent to the project director and business official as identified in your proposal***

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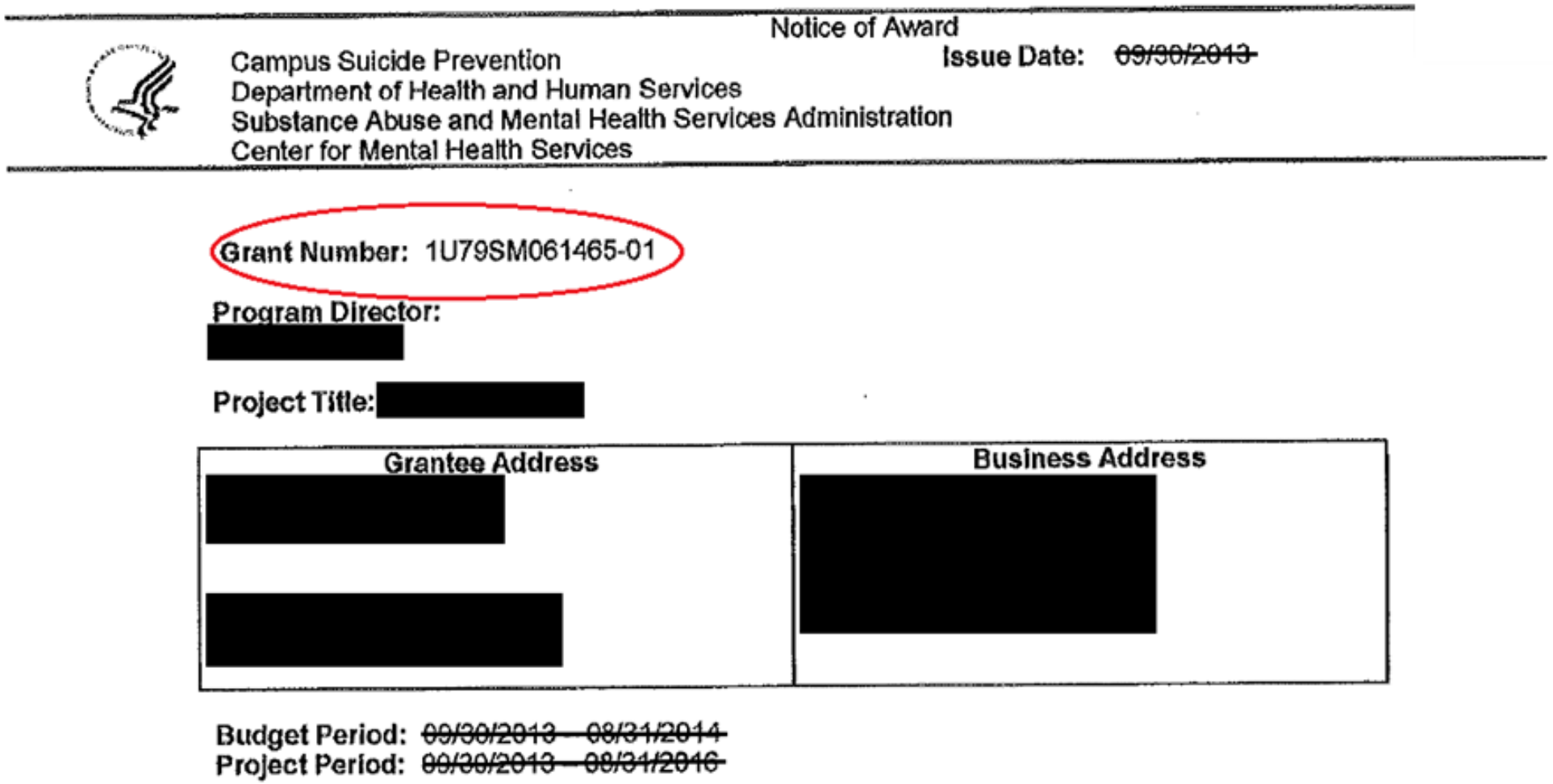
# NOA: Finding your Grant Number



Notice of Award

Campus Suicide Prevention
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Mental Health Services

Issue Date: ~~09/30/2013~~

**Grant Number:** 1U79SM061465-01

**Program Director:** [redacted]

**Project Title:** [redacted]

| Grantee Address | Business Address |
|---|---|
| [redacted] | [redacted] |

**Budget Period:** ~~09/30/2013 – 08/31/2014~~
**Project Period:** ~~09/30/2013 – 08/31/2016~~

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# Project Period vs. Budget Year

**Project Period**

January 15, 2020 – January 14, 2023

**Budget Year**

Budget Year 1: January 15, 2020 – January 14, 2021

Budget Year 2: January 15, 2021 – January 14, 2022

Budget Year 3: January 15, 2022 – January 14, 2023

# Continuation Funding

Grantees must submit non-competing  continuation applications to receive each subsequent years' funding, beyond year 1.

More information can be found at:

https://www.samhsa.gov/grants/continuation-grants

# Standard & Special Terms and Conditions

**SECTION III – TERMS AND CONDITIONS – 1U79SM061440-01**

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

**SECTION IV – SM Special Terms and Condition – 1U79SM061440-01**

REMARKS:

Health and Human Services (HHS) is initiating the policy to assign "P" accounts to all grantees including Universities and Educational institutions. The following is an excerpt from Section 25 of the Standard Terms of Award: "The Division of Grants Management created a Public Assistance (P) Account in the Division of Payment Management's (DPM) payment management system to provide a separate accounting of federal funds per SAMHSA grant. When discussing your account with the DPM's Account Representative, provide the document number identified on Page 2 of the Notice of Award under Section I - AWARD DATA, Fiscal Information."

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# Health Disparities Impact Statement

Submit a Statement that discusses:

1. Sub-population vulnerable to disparities as identified in your proposal, including a proposed number of students to be reached;

2. A quality improvement plan based on data collection;

3. A description of how your grant will adhere to *The National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care*.

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# Marijuana Restriction

Grant funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Grant funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. *See, e.g.,* 45 C.F.R. § 75.300(a) (requiring HHS to "ensure that Federal funding is expended . . . in full accordance with U.S. statutory . . . requirements."); 21 U.S.C. §§ 812(c)(10) and 841 (prohibiting the possession, manufacture, sale, purchase or distribution of marijuana). This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA-approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

**Please email any related questions to MJQuestions@SAMHSA.HHS.GOV**

# Important Language in your Notice of Award

*Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.*

# How to Set Up Your Account and Draw Down Funds

- Payments are made electronically via HHS Division of Payment Management System (DPM)
- Your grant or campus Business Office must set up an account with DPM in order to draw down funds
- A 12 digit Entity Identification Number (EIN) is assigned to your grant

To create and manage your DPM account, contact:

**HHS Division of Payment Management (DPM)**

**1-877-614-5533**

**Website Address: www.dpm.psc.gov**

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# Questions?

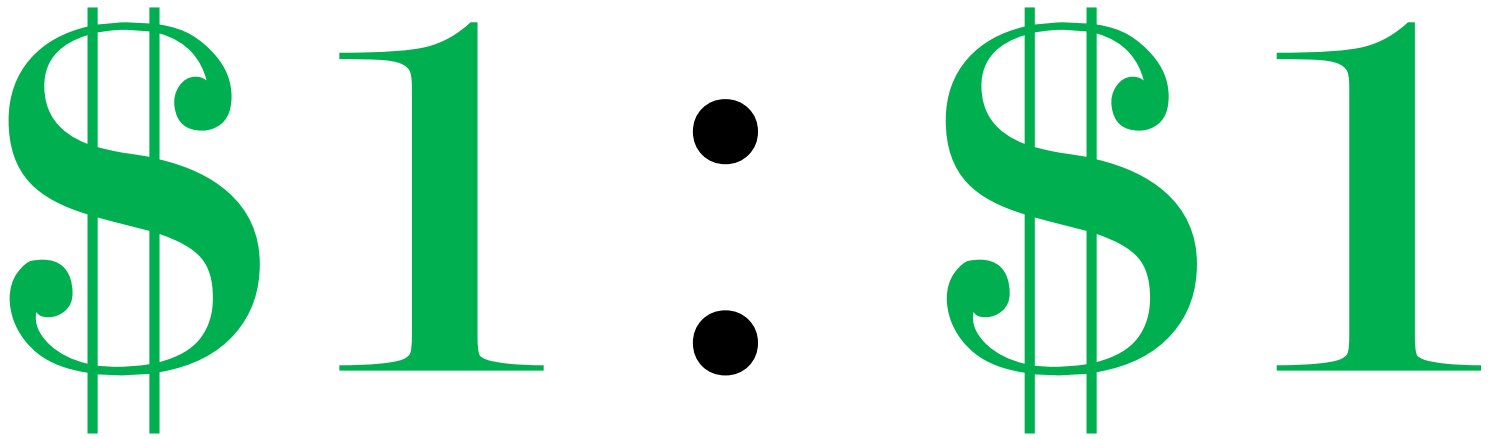
# Budget Monitoring

**Funds can be moved within and between approved cost categories *without* prior approval, if the amount being adjusted is less than 25% of total annual budget.**

*Adjustments should be “reasonable, allowable, and allocable”*

*Always alert your GPO if you plan to adjust your budget, even when below the 25% threshold*

# Match Requirement




***Must be met annually***

# Funding Restrictions

- Grants funds must be used to supplement and not supplant any other Federal, State, or local funds available to carry out activities under the grant

- Data collection & evaluation costs: cannot exceed 20% of your **annual** budget

- Grantees must comply with SAMHSA's standard funding restrictions (Appendix H)

***These non-fundable activities cannot be used toward match costs/ in- kind contributions***

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# Supplantation is not allowed

- Grants funds must be used to supplement -- "add to" -- current campus suicide prevention programs and resources

- Federal law prohibits grantees from supplanting – "replacing" state, local, or agency funds with federal funds, that is-

- Existing funds for a project, staff, resources may not be displaced by SAMHSA funds and reallocated for other campus operational expenses.

- Using Federal grant funds to defray any costs that the recipient already is obligated to pay

# Other Funding Restrictions

- Scholarships, Fellowships,  Student Aid
- Stipends
- Incentives for staff and faculty members
- Meals, sporting events, recreation, entertainment

***These non-fundable activities cannot be used toward match costs/ in-kind contributions***

# Allowable Costs

- Incentives for **students ONLY**
  ($30 non-cash value) per student per event

- Snacks and light refreshments
  ($3.00 per participant)

# Required and Allowable Activities

**Required Activities:**

- Create a network infrastructure
- Train college students, faculty, and staff
- Provide mental and substance use disorder screenings and assessment
- Reach out to students about available resources

**Allowable Activities:**

- Educate and disseminate informational materials
- Promote National Suicide Prevention Lifeline 1-800-273-8255 (TALK).
- Provide services
- Conduct Research to improve student mental health
- Support campus groups
- Implement best practices

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# Evaluation Requirement: SPARS

| Quarter | Quarterly Reporting Period Federal Fiscal Year 2020 | Grantee Deadline to Submit Data | GPO Deadline To Review Data | Grantee Deadline to Revise Data |
|---|---|---|---|---|
| 1st | Oct 1, 2019 to Dec 31, 2019 | Jan 31, 2020 | Feb. 28, 2020 | March 31, 2020 |
| 2nd | Jan 1, 2020 to March 31, 2020 | April 30, 2020 | May 31, 2020 | June 30, 2020 |
| 3rd | April 1, 2020 to June 30, 2020 | July 31, 2020 | Aug. 31, 2020 | Sept. 30, 2020 |
| 4th | July 1, 2020 to Sept 30, 2020 | Oct. 31, 2020 | Nov. 30, 2020 | Dec. 31, 2020 |

# Reporting Requirements

Submit to DPM

✓ PSC-272, Quarterly Financial Reports

Submit via eRA

✓ Continuation Application/Progress Report

✓ Annual Report

✓ SF-425, Annual Federal Financial Report

# Actions Requiring Prior Written Approval

- **Change in Scope**
- **Change in Key Personnel**
  - **Project Director**
- **Re-Budgeting of Funds**
  - **Cumulative amount of transfers among direct/indirect cost categories exceeding 25% of the total annual budget year**
- **Extension of the Budget Period with or without Additional Funds**
- **Carryover > 25% of annual budget**

***See the SAMSHA website for instructions on requesting prior written approval: https://www.samhsa.gov/grants/grants-management/post-award-changes***

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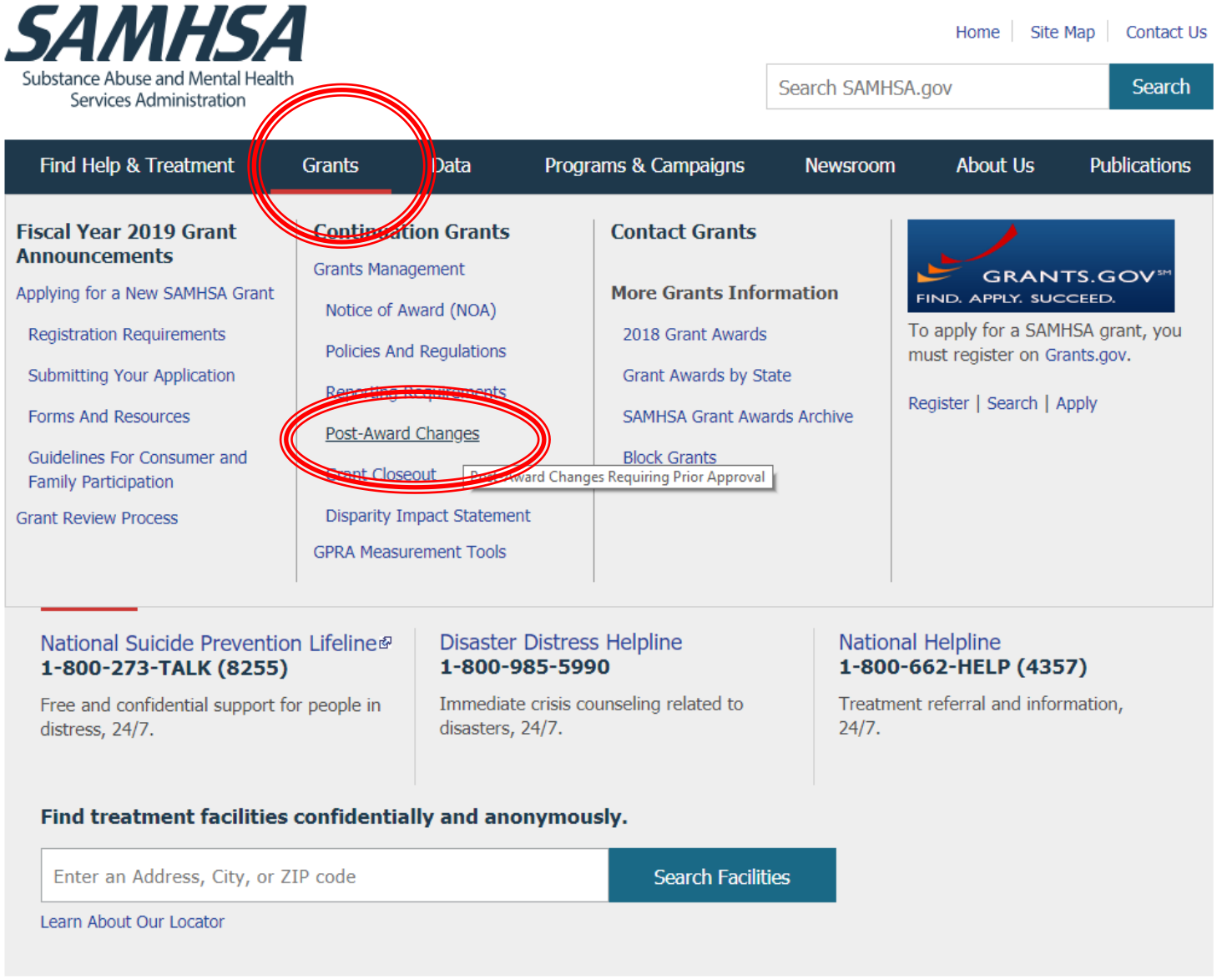
# eRA

All post-award processes will be managed exclusively through the eRA system which requires the approved Program Director/Project Director (PD) to be registered in eRA Commons.

# Questions

# Grants Management Website: www.samhsa.gov



# Resources to Keep Handy

1. Notice of Award (NOA)
2. Approved Budget and Application
3. Approved  Workplan
4. SAMHSA web address: https://www.samhsa.gov/grants

# Next Steps

- ❑ **Be in touch with your GPO**
- ❑ **Read your Notice of Award (NOA).**
- ❑ **Set up your DPM account.**
- ❑ **Participate on SAMHSA Team Call**
- ❑ **Submit an official response to your Standard and Special Terms and Conditions (outlined in your NOA) into eRA by deadline**

# Your SAMHSA Campus Government Project Officers

**Rosalyn Blogier, LCSW-C**
Campus Team Coordinator
Rosalyn.Blogier@samhsa.hhs.gov
240-276-1842

**Cohort 14 Assignments:**

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**Portland Ridley**
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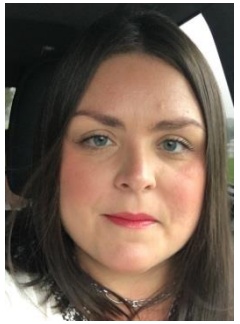

**Jennifer Cappella, MPA**
Jennifer.Cappella@samhsa.hhs.gov
240-276-1857

Fort Hayes State University
Southern Arkansas University
University of Arkansas at Little Rock

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# Questions

# Thank You.

SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities.

https://www.samhsa.gov/grants

1-877-SAMHSA-7 (1-877-726-4727) ● 1-800-487-4889 (TDD)

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